

32 Someone, anyone, everyone

Use indefinite pronouns, such as "anyone," "someone," and "everyone," to refer to a person or a group of people without explaining who they are.

 **New language** Indefinite pronouns

 **Aa Vocabulary** Office words

 **New skill** Talking about people in general

32.1 KEY LANGUAGE "ANYONE / SOMEONE"

Use "someone" or "somebody" to refer to a person in a positive statement, and "anyone" or "anybody" for a question or a negative statement.



You can also use "anybody."
Both words mean: any person.

Did anyone call me this morning?



Yes, someone called you at 11 o'clock.

You can also use "somebody."
Both words mean: a person.

32.2 FURTHER EXAMPLES "ANYONE / SOMEONE"

Someone is working late.



Somebody left this letter on my desk.



Did **anyone** buy a gift for Mrs. Tan?



I didn't give **anybody** your name.



The statement is negative,
so use "anybody/anyone."



32.3 CROSS OUT THE INCORRECT WORD IN EACH SENTENCE

I saw ~~anyone~~ / **someone** at reception this morning.

- 1 Please ask **anyone** / **someone** to phone Mr. Richards immediately.
- 2 Mrs. Turner didn't give **anyone** / **someone** any work to do this week.
- 3 Can I give **anyone** / **someone** a lift to the station tomorrow morning?
- 4 Mr. Phillips needs **anyone** / **someone** to go with him to the hospital.
- 5 I'm sorry, but there isn't **anyone** / **someone** in the office at the moment.

32.4 KEY LANGUAGE "EVERYONE / NO ONE"

Use "everyone" or "everybody" to refer to the whole group in a statement or question. "No one" or "nobody" means none of the group.

"No one" is written as two words.



Why is there **no one** in the office?

Everyone is at the big meeting.

Use the singular form of the verb after "everyone" and "everybody."



32.5 LISTEN TO THE AUDIO AND CROSS OUT THE INCORRECT WORD IN EACH SENTENCE

Everybody / **Somebody** wants to have a meeting this afternoon.

- 1 **Nobody** / **Somebody** in room 212 needs a new computer.
- 2 Theodore tells **everyone** / **someone** the good news about the business.
- 3 **Everyone** / **Anybody** is going for lunch at the restaurant to celebrate Daniella's birthday.
- 4 **Nobody** / **Somebody** closed the window last night before they left the office.
- 5 **Everyone** / **Anyone** knows that we have a new office.



32.6 USE THE CHART TO CREATE 12 CORRECT SENTENCES AND SAY THEM OUT LOUD

Everybody went to the meeting.

Everybody
Someone
Nobody

went to
wrote to
finished

the meeting.
the party.
the customer.
their work today.



32 ✓ CHECKLIST

Indefinite pronouns

Aa Office words

Talking about people in general